

SUMMARY OF CHILD FIND PROCEDURES FOR PARENTS

In compliance with federal legislation, the Hillside Unified School District has established the following policies and procedure for Child Find purposes:

Hillside Unified School District Policy assures that:

1. Hillside Unified School District will maintain documentation of the public awareness efforts to inform the public and parents within the district's boundaries, including private and religious schools and the County School Superintendent's Office regarding homeless and home-schooled children.

2. Screening activities will be implemented for all newly enrolled students and those transferring in without sufficient records.

3. The screening will be completed within 45 calendar days of school entry.

4. The screening will include consideration of academic or cognitive skills, vision, hearing, and communication, emotional, motor and adaptive development.

5. Review referral and follow-up will be done on screenings and documented in the child's cumulative file, with back up data on the district's Child Find Screening Log.

6. Hillside Unified School District will maintain documentation and annually report the number of children with disabilities within each disability category that have identified, located, and evaluated.

7. Children participating in early intervention services who are expected to participate in preschool programs for children with disabilities will be assured a smooth and effective transition, including:

a. transition conferences will be arranged for children between

the ages of 2 years, 6 months and 2 years, 9 months;

b. by a child's third birthday, an IEP or IFSP will be developed

and implemented to ensure a Free and Appropriate Public

Education; and

c. for children who turn 3 years of age during the summer, the

IEP team will determine the date for initiation of services

including eligibility for extended school year services.

8. Hillside Unified School District will refer children aged birth through two years suspected of having a developmental delay to the Arizona Early Intervention Program (AzEIP) to determine eligibility for early services, using the Child Find Tracking Form to ensure follow up within 30 calendar days of initial referral.